

Friends of Berlin Performing Arts
Board of Directors

Meeting Minutes

April 17, 2024

Call to Order by Rachel Zimmerman (President)

Attendees:

Board members: Jessica Spelman (VP- Concessions), Carolyn Adams (treasurer), Anna Marie Howey (secretary)

Members: Jennifer Porter, Anne Klosterman, Scott Klosterman, Thai Sribandimongkol, Erin Gibbons, Michael Reeves, Jillian Henning-Toops, Tiffany Tobin, Kelly Bull, Jeromie and Heather Leonard, Shelly Thobe

President's Report

- The performing arts bricks have been ordered. We had 69 in the order. Expected to be delivered next month.
- Budgets are due to the board by June 30, 2024. Each director will receive this year's final spend amount.
- Storm Damages - 9 lost concession shifts. Amount submitted for reimbursement is \$1,286.
- To date, spring concessions have brought in \$3,163.
- There are multiple shifts that still need filled.
- Total shifts worked per performing arts group: Band 36, Choir 28, Orchestra 8, Theatre 19.
- More concession leads are needed for next year.

Treasurer Report

- The current balance in the account is approximately \$140k.
- **Social Media:** Lead needed
- Followers: 200 Facebook and 417 Instagram
- It was discussed having a contact per program.

Vice President Concessions Report

- No food was lost during the storm.
- Last shift May 10th.

Vice President - IT

- No reports

Director Reports:

- **Erin Gibbons**
- Marquet awards end of the month.
- May 3rd - end of year awards
- It was requested to have pizza for 20 people on April 25th.
- Cub theater - 5 minute scripts were submitted by Arrowhead students. The group picked 5 to perform at Arrowhead.

- **Jillian Henning-Toops (Orchestra)**
- States: 2 - rating 1 and 2 rating 2.
- Final concert 5/1

- **Michael Reeves (Band)**
- Beginning to work on next year
- New member meetings at Berlin Middle School, Berkshire to follow.
- May 9 final concert - awards
- Student only awards banquet: May 10th Pizza provided
- Art Show was a great success with Jazz Band and Choir groups performing.

- **Thai Sribanditmongkol (Choir)**
- States on Friday: 4 choirs attending
- Final concert on May 14th, Chicago parent meeting to follow.
- FBPA "Food Fight" Challenge among the groups to help support Delaware people in need.

Elections:

- **Secretary: Jennifer Porter**
 - o Rachel moved and Carolyn seconded Jennifer Porter as the new secretary to assume the position on June 1, 2024 - passed unanimously.
- **Vice President - Concessions: Shelly Thobe**
 - o Rachel moved and Kelly seconded Shelly Thobe as the new vice president of concession to assume the position on June 1, 2024 - passed unanimously.
- **Treasurer: Tiffani Tobin**
 - o Rachel moved and Carolyn seconded Tiffani Tobin as the new treasurer to assume the position on June 1, 2024 - passed unanimously.

This was the final board meeting of the 2023- 2024 school year. The board will announce the next years board meetings in the summer.